



AGENDA
WHITE PINE COUNTY TOURISM & RECREATION BOARD
BRISTLECONE CONVENTION CENTER – WHITE PINE ROOM
150 SIXTH STREET – ELY, NEVADA – 12/27/22 4PM
REGULAR MEETING

Possible discussion and/or action on any of the following items. Time for agenda items if noted are approximate. The Board has the right to take items in a different order to accomplish business in the most efficient manner and to combine two or more agenda items for consideration; and the Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Join Zoom Meeting

<https://us02web.zoom.us/j/88444190695?pwd=bFNKbVFhT2lOQmpJdENkRFFFbzRHQT09>

Meeting ID: 884 4419 0695

Passcode: 071659

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE

2. ROLL CALL

3. PUBLIC COMMENT

Public comment will be limited to no more than three (3) minutes per person. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Only those persons who have an item on the agenda will be recognized during the regular scheduled meeting. The Board may prohibit comment if the content of the comments is willfully disruptive of the meeting by being slanderous, offensive, inflammatory, irrational, or amounting to personal attacks or interfering with the rights of other speakers. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on the item at the meeting.

4. PRESENTATION

High Desert Trail Blazers – Terry McIntosh

5. ACTION ITEMS

- A. DISCUSSION AND/OR FOR POSSIBLE ACTION TO APPROVE AGENDA, INCLUDING REMOVAL OF AGENDA ITEMS – Chairman McIntosh

B. DISCUSSION AND/OR FOR POSSIBLE ACTION TO APPROVE MINUTES OF NOVEMBER 22, 2022 4PM
REGULAR MEETING

C. NEW BUSINESS

1. Discussion and/or for possible action: Approval to Ratify Payment of Bills
2. Discussion and/or for possible action: Approval to Ratify Payment of Bills to Bath Lumber
3. Discussion and/or for possible action: Approval to enter into an agreement to donate and/or lease a portion of the basement of the Bristlecone Convention Center Annex building to the White Pine Ministerial Association (WPMA) for the use of their community food bank. Any needed space improvements and increased utilities to be paid for by WPMA.
4. Discussion and/or for possible action: Review and Approval of Updated Job Description for Sales and Events Manager
5. Discussion and/or for possible action: Approval of Proposed Compensation increase of \$5,000 annually for Sales and Events Manager
6. Discussion and/or for possible action: Review and Approval of Updated Job Description for Marketing Manager
7. Discussion and/or for possible action: Approval of Proposed Compensation increase of \$2,500 annually for Marketing Manager
8. Discussion and/or for possible action: Review and Approval of Updated job description for White Pine County Tourism and Recreation Director
9. Discussion and/or for possible action: Approval to enter into employment agreement/contract with White Pine County Tourism and Recreation Director Kyle Horvath and Approval of said contract
10. Discussion Only: Update on status of RFP process regarding Bristlecone Convention Center renovations
11. Discussion Only: Update on Travel Nevada's Destination Development Grant status and timeline

6. DISCUSSION/INFORMATION ITEMS

- A. Executive Director's Report Marketing/Events/Facilities
- B. Marketing Director's Report

7. PUBLIC COMMENT

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8. ADJOURNMENT

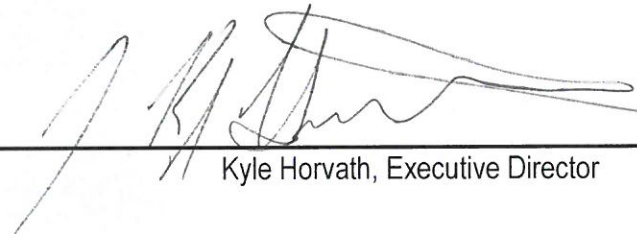
**Signifies closed session – Discussion – Personnel

The meeting may be closed by appropriate motion for the purpose of discussion on any matter allowed under NRS 241.303: (1) to consider character, alleged misconduct, professional competence or physical or mental health of a person/employee.

At the discretion of the Board, a portion of this meeting may be conducted via an electronic communications device.

NOTICE TO PERSONS WITH DISABILITIES: Members of the public who are disabled and require special assistance or accommodation at the White Pine County Tourism and Recreation Board meeting are requested to notify the Recording Secretary of the White Pine County Tourism and Recreation Board in writing at 150 Sixth Street, Ely, NV 89301 or by calling 775-289-3720 at least one day in advanced of the meeting.

I, Kyle Horvath, did cause to be posted on the 20th day of December, 2022 at 11:30^{AM} six (6) notices of the White Pine County Tourism and Recreation Board agenda pursuant to NRS 241.020 as amended by the 2017 Legislature at the following locations: Bristlecone Convention Center, Ely City Hall, White Pine County Courthouse, White Pine County Library, State notice website at <https://notice.nv.gov> and the White Pine County Tourism and Recreation Board website at www.elynevada.net. The public may acquire this agenda and supporting material pursuant to NRS 241.020 by contacting Kyle Horvath in the Administrative Office in the Bristlecone Convention Center at 150 Sixth Street, Ely, Nevada 89301, via email at Kyle.horvath@elynevada.net or on White Pine County Tourism and Recreation Board website at www.elynevada.net/administrative.



Kyle Horvath, Executive Director